

The City of Joplin has scheduled a Police Officer test. This letter is designed to inform you of the requirements to test for and fill a Police Officer position. Once you have had an opportunity to review the following information, please do not hesitate to contact me.

Minimum criteria for applicants to participate in departmental **testing**

- (1) Minimum of 20 years of age.
- (2) Possession of current Missouri P.O.S.T. certification OR possession of P.O.S.T. certification from another state and eligibility to obtain Missouri P.O.S.T. certification prior to employment, or proof of current enrollment in a P.O.S.T. Academy.
- (3) No previous felony convictions, or misdemeanors involving domestic violence or moral turpitude.
- (4) Possess a valid driver's license and a good driving record.

Applicants who successfully complete the written, physical performance and oral portions of the testing, which involve a preliminary background check, will be placed on a "pre-qualified" list for one calendar year. As vacancies occur for Police Officers, and the applicant has attained the qualifications listed below, selected candidates will be subjected to an oral examination, a final background check, including a polygraph examination, post employment physical and a pre-employment drug screening. The City of Joplin reserves the right to remove any applicant from the eligibility list without cause.

Minimum criteria to be eligible for **hire** as a Police Officer:

- (1) Minimum 21 years of age.
- (2) Possession of current Missouri P.O.S.T. certification OR possession of P.O.S.T. certification from another state and eligibility to obtain Missouri P.O.S.T. certification prior to employment.
- (3) No previous felony convictions, or misdemeanors involving domestic violence or moral turpitude.
- (4) Possess a valid driver's license and a good driving record.
- (5) Successful completion of the departmental testing process, a final background and pre-employment drug screening.

Prefer two (2) years law enforcement experience and/or an Associate degree in Law Enforcement, Police Science or closely related field.

Applicants currently certified as a Peace Officer in another state must be certifiable in the state of Missouri. Out of state applicants are responsible for contacting Missouri P.O.S.T. (Grace Kallenbach (573) 751-4905) for information on certification.

The first phase of competitive testing shall be the physical performance test and the written exam. The final stage of testing will include successful completion of the physical, written and oral phases of testing to create a "pre-qualified" list of applicants for one calendar year. Again, the "pre-qualified" list will be utilized when vacancies occur for Police Officers at the City of Joplin. Eligibility for hire will depend on the successful completion of a final background check, including a polygraph examination, and pre-employment drug screening.

I look forward to meeting and working with you in this process. Good luck in your pursuit of this position.

Sincerely,

Tamra Schultz
Human Resources/ Insurance Coordinator